



MEMORANDUM OF UNDERSTANDING
PARTNERSHIP PROGRAMS
MISSISSIPPI STATE UNIVERSITY
and
HAGERSTOWN COMMUNITY COLLEGE

Mississippi State University (MSU) and Hagerstown Community College (HCC) hereby enter into a Memorandum of Understanding to offer partnership programs leading to baccalaureate degree completion for students enrolled in technical education programs. Both institutions recognize the importance of clear pathways in education to the future of our students, communities, nation, and world. This agreement establishes guidelines and parameters for partnership programs between MSU and HCC.

Objective

The objective of this Memorandum of Understanding is to define the elements of the agreement between MSU and HCC regarding the Bachelor of Applied Science degree program.

General Terms and Conditions

The parties of this Memorandum of Understanding, Mississippi State University and Hagerstown Community College agree to the following terms and conditions.

- This agreement shall be in effect beginning January 1, 2025, until either institution informs the other of a cancellation. This agreement will be reviewed on an annual basis or anytime significant program changes are made by either institution.
- This agreement may be terminated by either party by giving six months written notice of said party's intention to the Office of Provost and Executive Vice President, Mississippi State University, or Office of Academic Affairs, Hagerstown Community College. Any termination date must coincide with the conclusion of the academic school year.

- This agreement is effective only under the condition that Mississippi State University and Hagerstown Community College maintain current accreditation by a regional accrediting association as recognized by the U.S. Department of Education. In the event that either party loses its accreditation, this agreement shall terminate immediately.

Specific Agreement for Partnership Program

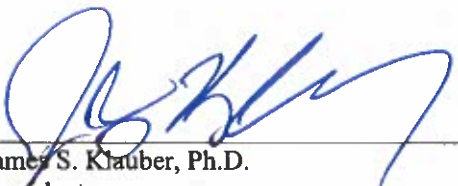
- Academic administrators and faculty at Mississippi State University and Hagerstown Community College will jointly evaluate course equivalencies of partnership programs and produce course requirement sheets specifically outlining which courses must be taken at each institution to fulfill baccalaureate degree requirements.
- MSU and HCC will jointly agree on a directory of acceptable technical courses delivered by faculty at HCC which will apply to the Bachelor of Applied Science at MSU.
- MSU and HCC will jointly market and promote the BAS degree. This includes the use of approved logos and colors for collateral advertising and marketing the partnership. Marketing teams from each institution will allow the other institution to review all collateral using names and logos prior to distribution.
- A MSU advisor or other designated representative of MSU's Office of Admissions and Scholarships will host a virtual Transfer Orientation once a year for HCC seniors/graduates. The orientation will provide information on the admissions process, student financial aid and scholarships, student life, student support services, and the options for the Bachelor of Applied Science degree.
- HCC will continue to provide a space for the MSU advisor to confidentially meet with students about BAS pathways.
- HCC will work with MSU providing academic space for the delivery of synchronous online classes (when desired). This will enhance delivery for students who may have challenges with internet speeds at home. Furthermore, HCC (in conjunction with industry partners) will work with MSU securing classroom space for face-to-face delivery when it is determined to best meet the desired learning outcomes of enrolled students.
- MSU guarantees admissions with up to 60 HCC transferable credits for students who possess at least a "C" in both English Composition I and Composition II courses, possess a minimum GPA of 2.0 in their core curriculum, possess a cumulative GPA of 2.0, and have completed the necessary technical degree requirements to earn an associate of applied science degree at HCC.
- With proper student consent, MSU agrees to provide information and transcripts regarding reverse transfer of courses back to HCC to assist students in associates degree completion, when applicable.
- Students must obtain the appropriate student IDs and parking decals associated with enrollment at each institution.
- MSU and HCC agree to provide access to library resources for all students enrolled in partnership programs.
- Students concurrently enrolled at both institutions may participate in student service resources and functions of each institution.

- Students must meet the normal course prerequisites. Course prerequisites are established by the university faculty to ensure that students have the necessary academic preparation in an area to succeed in the course. See HCC and MSU Course catalogs for specific requirements.
- MSU and HCC courses will follow academic calendars of each respective institution.
- Students must complete the appropriate application process for admission to each institution. Once a HCC student applies to MSU, the application will be valid for two years unless the student changes majors and must reapply for the new major.
- HCC and MSU mutually agree to include a representative from both institutions for program advisory meetings, industry partnerships meetings, economic development meetings, and chamber meetings when relevant to the Applied Technology/Science Pathway.


Signatures

This agreement will be effective as of January 1, 2025. Agreement is indicated by the signatures below.

An original, signed copy of this agreement shall be maintained by each institution at designated offices for Hagerstown Community College and the Mississippi State University Provost and Executive Vice President.



James S. Klauber, Ph.D.
President
Hagerstown Community College



Mark Keenum, Ph.D.
President
Mississippi State University