

## CURRICULUM DEVELOPMENT & REVIEW COMMITTEE

### Meeting Minutes - February 13, 2025

**Members Attended:** A. Auldridge, O. Bamiduro, C. Brereton, T. Burge, R. Campbell, A. Drumgoole, M. Hendrickson, R. Hill, K. Jordan-D'Ambrisi, S. Reikowsky, D. Schoenenberger, J. Suminski, R. Westmeyer

**Non-Members Attended:** O. Adegboyega-Ekun, N. Arnone, C. Baer, G. Betz, J. Davis, M. Grahl, M. Martin, D. Poole, K. Smith, J. Telemeco

I. Motion to Approve December 2024 Meeting Minutes (Approved)

II. Course & Program Proposals for Review & Approval:

BEHAVIORAL & SOCIAL SCIENCES DIVISION					
CC#	Tied to CC#	Course or Program	Proposal Type	Description	Action
FEB-101		ADJ-210: Gangs and law Enforcement	Course Inactivation	Low Enrollment/No Longer Need	Approved
FEB-102		LTR.HST: Human Services	Program Modification	Program Inactivation	Approved

BUSINESS AND TECHNOLOGY DIVISION					
CC#	Tied to CC#	Course or Program	Proposal Type	Description	Action
FEB-103		LTR.MGT: Management	Program Modifications	Program Inactivation	Approved
FEB-104		LTR.MMC: Marketing		Program Inactivation	Approved
FEB-105	FEB-107/ 109/ 110	CER.AESW: Solar Energy Installation and Service		Program Inactivation	Approved
FEB-106		CER.ISNT: Network Administration		Restricted Electives: Add CYB-246 as an option	Approved
FEB-107	FEB-105/ 109/ 110	AAS.AET: Alternative Energy Technology		Program Inactivation	Approved
FEB-108		AAS.ISCS: Computer Support Specialist Concentration	Course Inactivation	Restricted Electives: Add CYB-210 as an option	Approved
FEB-109	FEB-105/ 107/ 110	AET-102: Introduction to Alternative Energy		No Longer Need/ Program Inactivation's	Approved
FEB-110	FEB-105/ 107/ 109	AET-106: Photovoltaic Installation I		Prerequisite: Remove AET-102	Approved
FEB-111		CAD-230: BIM for Commercial Architecture	Course Modifications	Prerequisite: Remove "recommended" wording for CAD-226 to make it a requirement in addition to CAD-152	Approved
FEB-112		CYB-210: Ethics in the Information Age		Requisites: Change "CSC-102 or CYB-101" from a prerequisite to a corequisite (previous/concurrent)	Approved

DEVELOPMENTAL EDUCATION AND ADULT LITERACY SERVICES DIVISION					
CC#	Tied to CC#	Course or Program	Proposal Type	Description	Action
FEB-113	FEB-115/ 116	ELL-095: Writing Strategies for English Language Learners College Success	Course Modifications	Course Number: Add "P"/ Requisites: Move RDG-095 or appropriate score on the placement test from a prerequisite to a corequisite (previous/concurrent) AND update ENG-101E requisite to state ENG-101EP/ Update Course Description	Approved
FEB-114		MAT-095: Foundations of Reasoning & Statistics		Course Title: Remove "& Statistics"/ Corequisite: Add RDG-095 or appropriate score on the placement test (previous/concurrent)/ Update Course Description	Approved

ENGLISH & HUMANITIES DIVISION					
CC#	Tied to CC#	Course or Program	Proposal Type	Description	Action
FEB-115	FEB-113/ 116	ENG-101EP: English Composition for English Language Learner College Success	New Course Proposal	New Course	Approved
FEB-116	FEB-113/ 115	ENG-101EP: English Composition for English Language Learner College Success	General Education Proposal	Add to the English General Education Listing	Approved
FEB-117	FEB-118/120	ART-123: Jewelry I	Course Inactivation	Low Enrollment/No Longer Need	Approved
FEB-118	FEB-117/ 120	ART-223: Jewelry II		Low Enrollment/No Longer Need	Approved
FEB-119		AA.FLA: World Languages Concentration	Program Modifications	Update Program Outcomes	Approved
FEB-120	FEB-117/ 118	ART-240: Visual Art Capstone Experience and Portfolio Review		Prerequisite: Add ART-213 and Remove ART-223	Approved
FEB-121		SDE-102: 2D Animation and Interactive Design	Course Modifications	Update Course Description	Approved
FEB-122		SDE-104: Game Design and Programming		Update Course Description	Approved
FEB-123		THR-112: Costume Design		Update Course Description	Approved
FEB-124		WEB-101: Web Design I		Update Course Description	Approved
FEB-125		WEB-110: Web Design II		Update Course Description	Approved
FEB-126		WEB-115: Web Developer I		Update Course Description	Approved

MATHEMATICS & SCIENCE DIVISION					
CC#	Tied to CC#	Course or Program	Proposal Type	Description	Action
FEB-127		ENV-269: Internship I	New Course Proposal	New Course (Currently Experimental)	Approved
FEB-128		MAT-161: Precalculus II	Course Modifications	Update Course Outcomes/ Update Course Description	Approved
FEB-129		MAT-204: Calculus II		Update Course Outcomes	Approved
FEB-130	FEB-131	PHS-103: General Physical Science		Course Title: Add "Intro to"/ Update Course Description	Approved
FEB-131	FEB-130	PHS-104: General Physical Science		Course Title: Add "with Laboratory"/ Update Course Description	Approved
FEB-132		AS.PHY: Physics Concentration	Program Modification	Update Program Outcomes	Approved

III. Discussion Topics:

**1. Curriculum Software Updates**

Due to the current issues we are experiencing with Modern Campus Curriculum software, we are looking to move towards Watermark for our catalog and software needs. Watermark will provide a live demo of their curriculum software at the April curriculum meeting.

**2. COMAR Regulation Update for Substantial Program Change Notifications to MHEC**

COMAR released a new regulation that requires an MHEC substantial notification to now be sent for a "Change more than 50 percent of an existing program's course work, unless all of the proposed changes are required by an accreditor, licensing board, or other state or national entity that governs academic program elements required to enter into a particular field or industry" instead of the previous 33 percent. MHEC has yet to update their website with this new regulation and supply us more instruction.

**3. Next Meeting: March 17, 2025 at 2:30PM in CPB-210**