

*Enrollment and Student Services Council – Full Group  
Meeting Minutes*

Thursday, October 10, 2024 · 9:00-11:00 am · STC-182

**Group Lead:** Dr. Dana Poole

**Note Taker:** Sarah Elliott

**1. Welcome**

Dana P. called the meeting to order at 9:00 am.

**2. Approval of Minutes**

Kaprece Smith moved to approve the minutes as written. Second from Marti Grahl and unanimously approved.

**3. Feedback/Review of previous meeting by Carlee Ranalli**

- a. Breakout sessions continued to be favored amongst the group, however, some individuals are unsure what their roles are supposed to be at the last breakout session
- b. The IT updates are very helpful

**4. IT information presented by Joseph Seiler**

No IT update at this meeting, IT representatives were away at a conference.

**5. Enhanced Student Support for FY25 Update**

Marti G. reported that a piloted text message campaign will go out once a week to follow up on students in the targeted retention group. Some students have opted out of receiving these text messages, so they will get a call in place of a text.

An idea was shared to have Title III take over or be absorbed by the college after the contract ends.

**6. Assignments, Next Steps**

- a. Jaime Bachtell was identified as the group leader for the October 10<sup>th</sup> Council meeting.

**7. Side-step: Facilities Master Plan presented by Carlee Ranalli**

Individuals that are a part of Academic Council were dismissed from the group. The remaining individuals stayed to participate in this discussion.

Carlee shared Dr. Klauber's three priorities for the campus: establishing a Wellness Center, renovations to the ASA building and athletic facilities.

Ideas of renaming some of the building across campus could be beneficial for students to easily identify. An idea of having a “one-stop shop” building could also benefit students. This would include possibly having financial aid, advisors, PALS, etc. in the same building.

**8. Other**

The next meeting is set for Thursday, November 7<sup>th</sup>, from 9:00-11:00 am, in STC 182.

Reminder: Spring Open House is Friday, March 28<sup>th</sup>, 10 am-3 pm (at the same time as the Washington County Career Expo), located in the ARCC.

**9. Meeting adjourned at 10:30 am.**