



11400 Robinwood Drive • Hagerstown, MD 21742-6514

RFP HCC25-003 Facilities Program Part I and Part II Consulting Services

Addendum 2, posted on February 20, 2025 consisting of a clarification on the pricing form and answers to questions received.

Question & Answer:

Q1: Is it just the prime consultant that is ineligible for the project design work or is the entire A/E team excluded from pursuing future design work?

A1: If someone is listed on the program, they are excluded from the design work associated with the ASA. Please see the example below from a previous Part I/Part II which shows the consultant and architect would be excluded.

**ARTS AND SCIENCES
COMPLEX
at
HAGERSTOWN
COMMUNITY COLLEGE**



**PART 1
FACILITIES CONSTRUCTION AND
RENOVATION PROGRAM**

May 1, 2007

prepared by

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Q2: Are existing Civil (Site), Architectural, Structural and MEP drawings available?

A2: Yes, the drawings are available.

Q3: The RFP indicates that a project Consistency Report is required for construction of a new facility or building. We understand that a new two-story building addition will be added to this existing facility/building. Please confirm that a Project Consistency Report is not required as part of the scope of work (even given the intended 2 story addition), since this is an existing building.

A3: Please plan on a consistency report for the add alternate where we demo and rebuild the building. The report would not be needed for the renovation.

Q4: Reforestation Requirements: Please confirm the project limits for the scope of sitework. Does the College intend to disturb 40,000 square feet or more of land area? If not known could a site plan or campus map showing the approximate project limits be provided?

A4: There should be no reforestation issues, but if they are we can provide the campus map with this information.

Pricing Form Clarification

Section 1.18 of the RFP titled *Submitted Pricing* references a provided pricing form. A specific pricing form was not provided for this RFP. Offerors must submit pricing in the format outlined in section 3.10 titled *Price Proposal*. Per Addendum 1, we are requesting two different pricing options based on the scenarios of renovation/addition and demolition/new construction of the Administration and Student Affairs (ASA) building.

Upcoming Deadlines

The proposal closing is **February 24, 2025 at 1:00 PM**. Reference the RFP for submission details. Please pay careful attention to the requirement to be registered on Bid Locker in order to submit a proposal for this project.

Respectfully submitted,



Alicia Cullop
Director of Procurement Services