



CAMPUS SECURITY AUTHORITY (CSA) TRAINING

Hagerstown Community College
Police Department
Fall 2024



Introduction

- Named in memory of 29-year-old Lehigh University freshman, Jeanne Ann Clery, who was tragically raped and murdered in her residence hall room on April 5th, 1986.
- 1990- Federal Law enacted: *Crime Awareness and Campus Security Act* amended the Higher Education Act of 1965.
- 1998- Renamed "Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act"
- The "Clery Act" requires all CSA's to complete annual training
- This training will touch on the key points and cover updates. The full training manual is still available online for your review.

Who is CSA?

The law defines four categories of Campus Security Authority:

- A campus police or campus security department.
- Any individual or individuals who have responsibility for campus security but who do not constitute a campus police department or a campus security department.
- Any individual or organization specified in an institution's statement of campus security policy as an individual or organization to which students and employees should report criminal offenses to.
- "Officials with significant responsibility for student and campus activities" including, but not limited to student housing, student discipline and campus judicial proceedings.

Examples of CSA's:

- Coaches
- Title IX Coordinator
- Faculty Advisors for Clubs

Crimes that must be reported

1. Criminal Offenses

- Criminal homicide
- Aggravated assault
- Sex offenses (rape, fondling, statutory rape and incest)
- Robbery
- Burglary
- Motor Vehicle Theft
- Arson

2. Hate Crimes

3. Liquor, Drug, and Weapon Law Violations

4. VAWA Offenses

- Domestic Violence
- Dating Violence
- Stalking

Locations that must be reported

- On campus- This includes the Main Campus, the Valley Mall Center, and the Commercial Truck Driving Location
- On public property adjacent to campus (Roads, thoroughfares, sidewalks)
- On non-campus property owned or controlled by HCC or recognized student organization that is held off location. This could include an incident on an HCC bus going to a sporting event or college based trip.

How to File a Report

- As a CSA, if you witness, learn of, or hear of a Clery act crime you must file a report.
- All of the information that must be obtained for the report can be found on the CSA Report Form which is available online.
- You can access the form by going to the HCC Police Department webpage and clicking on the green Campus Security Authority tab. Once you do this, the link to the form is located on the right-hand side of your screen.
- While completing the form do not leave any box blank, type unknown or not applicable depending on the situation.

2024 Updates

- One of the most significant updates in 2024 is the expansion of the types of crimes institutions must report. The definition of crimes that colleges must report has expanded to reflect the experiences of today's students. This includes a wider range of offenses such as cyberstalking, online harassment and hate crimes that take place through digital platforms.
- Cyberstalking refers to the use of the internet and other technologies to harass or stalk another person online.

Conclusion

- This concludes training for 2024. A short test will be sent out that must be completed by all CSA's. If you need further information or have questions, contact Chief Eric Byers or Officer Scott Lewis. Thank you!

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