

## Student Affairs Shared Governance Committee

May 9, 2024 • 2:30-3:30 pm, Zoom

*Minutes – Approved 9/12/24*

**Committee Members:** Christine Ohl-Gigliotti (co-chair), Alicia Henson (co-chair, 2<sup>nd</sup> year, DEALS), Wes Jackson (1st year), Rebecca Bergeron (SGA Vice-President Student Representative), Lori Kendall (2<sup>nd</sup> year), Dawn Drooger (1<sup>st</sup> year, NUR), Alyssa Little (1<sup>st</sup> year, EH), Kim Hamburg (1<sup>st</sup> year)

**In Attendance:** C. Ohl-Gigliotti, A. Henson, K. Hamburg, D. Drooger, Lori Kendall

**Excused:** W. Jackson, R. Bergeron, A. Little

- I. Review of April 25, 2024, minutes
  - a. *K. Hamburg motioned to approve the minutes; D. Drooger seconded the motion. The April 25, 2024, minutes have been approved with no corrections.*
  
- II. Policy 4011 Involuntary Student Course Withdrawal Policy
  - i. Jaime Cannon's feedback on the April 25<sup>th</sup> review – sections to add disability info suggested in the NaBITA example policy
    1. *Committee Members in attendance voted to approve the changes made. (5 of 8 members)*
  
- III. Policy 4036 Student Organization Policy – feedback from VPs & HR Director
  - i. Vote to send to Board for May review, June approval
    1. *Committee Members in attendance voted to approve the changes made. (5 of 8 members)*
  
- IV. Review - Policy 4041 Student Drug & Alcohol Abuse Policy
  - i. *Committee Members were asked to research other MD Community Colleges to find and share their Student Drug & Alcohol Policies.*
    1. *A. Henson shared Montgomery CC policy.*
    2. *C. Ohl-Gigliotti shared Carroll CC policy.*
    3. *W. Jackson emailed C. Ohl-Gigliotti the Prince George's CC policy to share with the Committee.*
  
- V. Governance Council meeting on 5/3/24 –
  - a. Approval of Guide to Shared Governance at HCC
    - i. Designates our committee meeting time as “2<sup>nd</sup> Thursdays during fall and spring semesters”
  - b. 2 new charges for future review (combined charge for proposed policy re: student attendance) – suggest we invite both to the first meeting in Sept.
    - i. Athlete Attendance (Laurie Montgomery & Amy Sterner)

ii. Attendance Withdrawal Policy (Carlee Ranalli)

VI. Thank you to the FY24 committee!

**Next Meeting: June 13, 2024 (September 12, 2024)**

*June 13<sup>th</sup> – If Committee Members are available, L. Smith will open the meeting for A. Henson; plan to have proxy votes for a quorum.*

*Committee Members rotating off in FY25 are A. Henson, L. Kendall, and R. Bergeron.*

**Up for May – Board Meeting Initial Review, June Board Approval:**

Policy 4011 - Involuntary Student Course Withdraw

Policy 4036 - Student Organization Policy

Policy 4041- Student Drug & Alcohol Abuse Policy