

## HCC Admin & IT Committee Meeting Minutes – 3/28/24

Communication to the Committee on 03/28/2024

Good Morning,

1. The policies that were taken to the Board in March will have a few minor changes that were suggested by Board members, I have made those changes and will submit as an action item. Jamie C. did assist with answering question about the Commercial Solicitation policy 8069.
2. I made a folder in our Teams group "Heike taken care of ....".  
All policies that were forwarded by Carlee are Finance related and I had David Bittorf our Director of Finance review them and provide feedback. I will go ahead and make those corrections. I also need to ask David based on our affinity group feedback, what he would like to do with the tagging of assets 6039– keep it at \$5,000 or change to \$10,000.

Sorry, I am not trying to take over, but it is so easy just to contact David B. and then take care of these since they are so Finance related.

We don't have to have today's meeting, our committee has not received a charge, but if you want me to give any more updates, let me know. Or do we have still a policy another committee member is working on, am I missing something?

Thanks and let me know.

Heike