



Academic Standards Committee

Thursday, September 26, 2024

2:30 p.m. – 3:00 p.m.

LRC-344

Minutes

In attendance: Kathleen Jordan D’Ambrisi, Christine Cramer, Mary Hendricksen, Tracy Nickel, Danny Webber, Kathy Fike, Tom Crawford, Chris Baer, Shannon Cameron, Brenda Garcia

- I. Welcome and Introductions
- II. Approval of April 25, 2024 Meeting Minutes - Kathy make a motion to approve, Chris seconded. It was approved with four abstentions who were not present in the last meeting.
- III. Charge #1 – Review Current Course Load Policy: Maximum Summer Course Load
 - a. College Catalog: Academic Policies/Course Load
The normal maximum course load for a full-time student who is not on probation is 18 semester hours of credit. The number of class hours will vary according to the number of laboratory courses in the program. Students, full- or part-time with a cumulative average of “B” or better at HCC, may, with the consent of the Director of Advising, Registration and Student Support, take credit hours in excess of 18.
 - b. Chris gave background on the motion especially pertaining to summer and overlapping terms.
 - c. Tom asked for the success rate of non-trucking students.
 - d. Tracy mentioned that often four-year college students take summer classes.
 - e. Brenda said there are no financial aid caps for the summer.
 - f. Tom suggested we look at the other (16) MACC schools and look at the scope of the mandate.
 - g. The committee member will look at the following schools:
 - i. Christine Cramer – Baltimore City and Carroll
 - ii. Mary Hendricksen – Allegany and Ann Arundel
 - iii. Tracy Nickel – Cecil and Chesapeake
 - iv. Danny Webber – Hagerstown and Harford
 - v. Kathy Fike – CCBC and Southern Maryland

- vi. Tom Crawford – Montgomery and Howard
- vii. Chris Baer – P.G. and Warwick
- viii. Shannon Cameron – Frederick and Garrett

IV. Policy Reviews

- a. 4012- Pass or Satisfactory Grade Transfer Credits
- b. 4014- Discontinued Credit Programs
- c. 4015- Multiple HCC Credit Credentials
- d. 4020- Student GPA Calculation
- e. 4045- Academic Integrity
- f. 5052- Contact Hour to Academic Credit Policy
- g. Tom questioned three policies – 4012, 4015, and 5052.
- h. The committee decided to table policy revisions until the charge was completed in January.

V. Open Discussions

VI. Next Meeting Thursday, October 25, 2024 at 2:30 pm in LRC-344

VII. Adjournment – Chris motioned to adjourn; Tom seconded. Adjourned 2:50 p.m.