

**HAGERSTOWN COMMUNITY COLLEGE
BOARD OF TRUSTEES**

MINUTES

*Work Session
April 16, 2024*

A work session of the Board of Trustees of Hagerstown Community College was held on Tuesday, April 16, 2024, in the Career Programs Building Room 211 and 213, beginning at 12:00 pm. In attendance:

Board Members

Austin Abraham
Carolyn Brooks
James S. Klauber, Secretary / President
Paula Lampton, Vice Chair
Thomas Newcomer
L. William Proctor, Jr., Chair
Gregory Snook
John Williamson

HCC Affiliates

Jamie Cannon – Labor Relations
Jennifer Childs – Director of Human Resources
Rebecca Shives – Recording Secretary

Call to Order

Chair Proctor presided and convened the work session at 12:10 pm.

Policies for Review

Policy 4070 – SGA Constitution

Dean Ohl-Gigliotti presented the updated policy that has the bylaws removed. The Board had no objections to the updated verbiage.

Policy 8006 – Background Check Policy

Ms. Cannon presented the revised policy. These revisions are the first step in order to start the process of in house background checks. The Board had no objections to the updated verbiage.

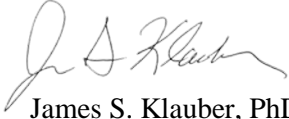
Benefits Discussion

Trustee Abraham asked questions pertaining to the retiree carveout. Executive Director Childs discussed reasons for health insurance increases this past year. The goal is to get to 90/10 for employees and 89/11 for family. This proposed increase will help get the numbers to where they need to be after years of not increasing the cost for employees. The Trustees asked questions pertaining to how this will affect employees.

Adjournment

There being no further business or discussion, the work session was adjourned at 1:03 pm.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "J. S. Klauber". The signature is fluid and cursive, with a large initial "J" and "S".

James S. Klauber, PhD
President/Secretary