

BOARD OF TRUSTEES  
HAGERSTOWN COMMUNITY COLLEGE  
Hagerstown, Maryland

**Business Meeting**  
**May 21, 2024**  
**STC-182**

**AGENDA**

- I. Call to Order
- II. Consider a motion to adjourn to closed session to discuss personnel matters that affect one or more specific individuals over whom the Board has jurisdiction, to consult with counsel to obtain legal advice, and to discuss a matter directly related to the contents of a bid or proposal pursuant to General Provisions Article 3-305 (b) (1) (7) (14), respectively.

**Open Session (1:00 pm – 3:00 pm)**

- III. Consent Agenda (**ACTION**)
  - A. Minutes for April 16, 2024 – Open, Closed, Work Sessions (*Attachment*)
  - B. Personnel Report for May 2024 (*Attachment*)
  - C. Policy Reviewed in April
    - i. Policy 4070 – SGA Constitution
    - ii. Policy 8006 – Criminal Background Checks
- IV. Reports from Campus Groups
  - A. Gabby Cook
  - B. Faculty Assembly
- V. President’s Report
  - A. Board Briefing Summary (*Attachment*)
  - B. Proposed Board Meeting Dates for FY25 (*Attachment*) (*Action will be taken in June*)
  - C. Foundation Report
  - D. Middle States Report
- VI. Monthly and Special Reports
  - A. Financial Report (*Attachment*) (**ACTION**)
- VII. New Business
  - A. Pay Rate Schedule for Temporary and Grant-funded Positions and Additional Assignments for FY25 (*Handout*) (**ACTION**)
  - B. Draft Plan and Operating Budget for FY25 (*Attachment*) (*Action will be taken in June*)
  - C. Approval of Campus Volunteers (*Attachment*) (**ACTION**)
  - D. Updating Purchasing Threshold (*Attachment*) (**ACTION**)
  - E. OPEB Investment Management Services (*Handout*) (**ACTION**)
  - F. Faculty Recommended for Emeritus Status (*Handout*) (**ACTION**)

VIII. Public Comment<sup>1</sup>

IX. Remarks from Trustees

X. Adjourn

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<sup>1</sup> At the Board's discretion, the Board may allocate time for public comment as follows: up to 20 minutes, 10 minutes for students, 10 minutes for the general public related to topics pertaining to College business, with the exception of confidential employee/student matters, matters that are subject to appeal, or solicitation of products/services. Individuals will be allotted 3 minutes, with 5 minutes allotted if representing a club/organization. Slots are allocated on a first-come, first-serve basis by pre-registering by contacting the Executive Assistant to the President at [rjshives@hagerstowncc.edu](mailto:rjshives@hagerstowncc.edu) 10 days prior to the scheduled meeting. Written Comments: Individuals/Organizations may send written comments to the Board, by sending to [rjshives@hagerstowncc.edu](mailto:rjshives@hagerstowncc.edu).