

## Student Affairs Shared Governance Committee

September 14, 2023 • 2:30-3:30 pm, Zoom (*Minutes: Approved on 10.12.23*)

**Committee Members:** Christine Ohl-Gigliotti (co-chair), Alicia Henson (co-chair, 2<sup>nd</sup> year, DEALS), Wes Jackson (1<sup>st</sup> year), Rebecca Bergeron (SGA Vice-President Student Representative), Lori Kendall (2<sup>nd</sup> year), Dawn Drooger (1<sup>st</sup> year, NUR), Alyssa Little (1<sup>st</sup> year, EH), Kim Hamburg (1<sup>st</sup> year)

**In Attendance:** Christine Ohl-Gigliotti, Alyssa Little, Alicia Henson, Rebecca Bergeron, Wes Jackson, Kim Hamburg, Dawn Drooger

*Note: FY23 members who rotated off after 2 years of service: Alyssa Little (but she came back!), JoAnna Shank, Victor Adegobyega-Edun. Beth McKnight (left HCC in August).*

*Welcome new members Rebecca (student rep), Dawn (faculty rep), Wes (exempt rep), Kim (non-exempt staff rep), and Alyssa (returning for 2<sup>nd</sup> term as faculty rep)!*

### **Agenda– Review of Policies 5032 & 4042**

- I. Review of June 8, 2023 minutes
  - a. *Alicia Henson made a motion to approve the minutes; Kim Hamburg seconded the motion. The June 8, 2023 minutes have been approved with no changes.*
- II. Review final edits to 5032, proposed deletion of 4042
  - a. *A. Henson noted policy 5032 has been edited to include elements from policy 4042 and that policy 4042 will be deleted. HR*
  - b. *The most significant change was the additional wording to include not only students but 3<sup>rd</sup> party persons who are associated with the College.*
  - c. *W. Jackson noted the addition of the ‘Definitions’ is super important and a good idea.*

### III. Draft Board Policy Change Proposal Rational Statement – for possible October Board review

- In the FY23 charge to review policy 4042, the Student Affairs Shared Governance Committee found significant overlap between policies 4042 and 5032. It was found that policy 5032 was much stronger and a product of a recent state legislative requirement (2018). We determined it best to keep 5032, eliminate 4042, and embed key elements of 4042 into 5032.
- We found policy 4042 to be student-centric, outdated, and vague, including reference to a prior HCC mission statement that is no longer relevant.
- Edits to 5032 include emphasis that the policy is for “All members of the campus community and third-party persons who are associated with the College.” This language was found while reviewing similar policies at others in the MACC. This is significant since this policy applies to students, faculty, staff, contract employees, and visitors/guests of the College.
- The Note in policy 5032 regarding title change is no longer relevant 5 years later and should be removed.

- *The Student Affairs Shared Governance Committee is confident the edited policy 5032 continues to meet the spirit of the 2018 Maryland legislative requirements, while also including key elements of 4042.*
  - *C. Ohl-Gigliotti noted this is the statement the Committee needs to vote on.*
    - *W. Jackson feels this looks good and again it's important to readdress this policy in the future as needed.*
  - *It is noted that the Committee has a quorum to vote; All Committee Members are in favor of the proposed statement as is with no edits.*
- We respectfully request the Board approve the Student Affairs Shared Governance Committee's proposed edits to policy 5032 and, subsequently, the proposal to eliminate policy 4042.
- **The next Board meeting is October 17<sup>th</sup>, in CPB, 1:30-2:30**

Other Items from the Committee:

*This new charge came out in June 2023;*

- *A new charge from June 2023 has been assigned to the Teaching and Learning Shared Governance Committee; This committee is more faculty.*
  - *Can you consider AI to be the work of "another"?*
  - *A. Henson noted using D2L (ChatGPT – Academic Integrity), has confronted students about work submitted and they admit to using ChatGPT to complete their assignments.*
  - *Make suggestions by December; not for our group just wanted to put it out there that it's being reviewed.*
- *The final items are just looking ahead into the Fall 23 Semester;*
  - *Policy 3041; In-County Resident Status for Students Displaced by Natural Disasters; may not need changes just a review.*
  - *Policy 4011; Involuntary Student Course Withdrawal.*
  - *Policy 4041; Student Drug and Alcohol Abuse.*
  - *Policy 4039; Heroin and Opioid Addiction and Prevention.*
  - *Policy 4070; The SGA Constitution; R. Bergeron will bring this up to the SGA for review and update if needed.*

Next meeting: Thursday, October 12<sup>th</sup>, 2:30-3:30 pm

*\*The Committee has agreed to keep these meetings through Zoom.*