

## Student Affairs Shared Governance Committee

March 14, 2024 (*rescheduled to March 28, 2024*) ● 2:30-3:30 pm, Zoom  
(*Minutes – Approved 4/25/24*)

**Committee Members:** Christine Ohl-Gigliotti (co-chair), Alicia Henson (co-chair, 2<sup>nd</sup> year, DEALS), Wes Jackson (1st year), Rebecca Bergeron (SGA Vice-President Student Representative), Lori Kendall (2<sup>nd</sup> year), Dawn Drooger (1<sup>st</sup> year, NUR), Alyssa Little (1<sup>st</sup> year, EH), Kim Hamburg (1<sup>st</sup> year)

**In Attendance:** Christine Ohl-Gigliotti, Alicia Henson, Wes Jackson, Lori Kendall, Kim Hamburg, Dawn Drooger

**Excused:** Rebecca Bergeron, Alyssa Little

- I. Review of February 22, 2024 minutes (*No meeting held on March 14, 2024*)
  - a. *Wes Jackson motioned to approve the minutes; Alicia Henson seconded the motion. The February 22, 2024 minutes have been approved with no corrections.*
- II. Review of Policy 4070 – SGA Constitution – March Board review
  - a. At the 3/19/24 meeting, HCC’s Board requested that the Student Affairs Shared Governance Committee return for secondary review and consider the removal of By-Laws and Appendix A (Student Organization Policy) from Policy 4070 SGA Constitution. This would shorten the Policy.

Over the last few months, the Student Affairs Shared Governance Committee reviewed policy 4070 – SGA Constitution; it hasn’t been reviewed since 2016. Our SGA Representative Rebecca Bergeron first reviewed the policy with the 2023-2024 SGA Executive Board. She then brought their edits to our Shared Governance Committee for our review, which included either agreeing with the SGA Executive Board’s proposed edits or clarifying them. Attached are two versions of the proposed policy edits for the Board meeting – one with track changes (Revisions\_2.22.24) and a clean copy (\_edited).

The primary edits are as follows:

- Edits to general language to make the policy less verbose and more student-friendly
- Adding an SGA objective of increasing student awareness of opportunities for student involvement
- Changing the power to appoint an SGA Officer from the SGA President solely to the SGA Executive Committee
- Adding the position of Public Relations Officer to the SGA Officers and Executive Committee (this position will serve as an Officer and on the Executive Committee)
- Clarification that all Active students can become voting members of the SGA Program Board (which is open to all enrolled students) but are not members of the Student Government Association
- Add a Note of Recommendation to the requirement for an active student to run for an SGA Officer position
- Clarification that the SGA President, if an officer in another student organization, must prioritize SGA responsibilities
- Removal of the responsibility from the SGA Secretary to notify SGA Officers when another Officer resigns
- Updating “him/her” and “he/she” pronouns to “their” and “they”
- Updating the duties of the SGA President to include a role with the HCC Alumni Association
- Reducing the amount of minimally required SGA meetings from 8 to 6 annually

- III. Policy 4011 Involuntary Student Course Withdrawal Policy
  - i. Discussion – NaBITA input, do we need to review similar policies at other colleges & gather input from other HCC groups?
  - ii. Timeline for Board approval by FY26 (April 16<sup>th</sup>, May 21<sup>st</sup>, June 18<sup>th</sup>)

- IV. Policy 4041 Student Drug & Alcohol Abuse Policy
- i. Christine Ohl-Gigliotti needs to follow up with Chief Byers; will also connect with Jamie Cannon; The Committee Members to check with the following colleges to see what policies they have in place;*
    - 1. Wor-Wic CC – Kim Hamburg*
    - 2. Frederick CC – Dawn Drooger*
    - 3. Montgomery CC – Alicia Henson*
    - 4. Prince George’s CC – Wes Jackson*
- V. Policy 4036 Student Organization Policy – requested by Heather Barnhart & Christine OG for Board review by May for approval by June; *Important to get this started for next year.*

**Next Meeting: Thursday, April 25th, 2:30-3:30 pm**

*(Rescheduled from April 11, 2024)*