

Faculty Affairs Committee

Thursday, April 25, 2024

2:30 – 4:00 pm

Minutes

- I. New Business:
 - Approval of March 28 Minutes and addendum – The minutes were approved by a unanimous vote.
- II. Old Business: Work on charge--A review to clarify faculty responsibilities as distinct from faculty service to the college through the role of lead faculty, and as distinct from alternative assignments for program coordinators.
 - Response from Faculty Assembly – program coordinators sent emails discussing their responses to the description of duties. The feedback from program coordinators indicated that some time-on-task duties were not accounted for in the revised list (lab support, maintenance of space). Other feedback indicated that accreditation is another time-consuming task. Another indicated that she met with community members and adjuncts monthly.

The response to this was that revisions indicate a need to draw cleaner lines between faculty and directors. The Committee discussed the reasons and roles for faculty selection. The administrators are open to looking for and advocating for lab positions or support staff to help offset some faculty duties. Dawn will reach out to faculty involved in lab work to explore the possibility of staffing assistants.
 - Final discussion as needed for report to Governance Committee. The revised list of duties will be sent as a deliverable for the Governance Committee.
- III. Other Business
 - Dawn will update status of Ad-Hoc Committee Request to review Program Coordinator model. The ad hoc model will not move forward, as this is a model decided between HR and the President.
 - Beginning in FY25, coordinators will be paid in real time.
- IV. Next meeting: September 26, 2024 (or the following month, if charges not yet ready).
- V. Adjournment: There being no further business, the Committee adjourned at 3:10 p.m.